



MAQIS

ePermit MAQIS -JPK

Trader Module

User Manual

Prepared by Dagang Net Technologies Sdn Bhd
Version 1.0

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Abbreviation

Abbreviation	Definition
DNT	Dagang Net Technologies Sdn Bhd
MAQIS	Malaysian Quarantine and Inspection Services
OGA	Other Government Agencies
SMK	Sistem Maklumat Kastam
PIA	Permit Issuance Agencies
AP	Approval Permit
DOA	Department of Agriculture
FA	Forwarding Agent
IP	Import Permit

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Section 1. Introduction

JPK will be migrated from the previous epermit system to the new epermit system for more efficient and reliability platform. The previous epermit system will no longer be used for registering import and export of livestock and plantation products at the entry and exit points at the borders and new epermit will be fully used for registering import and export permit even before those products reach out the border.

1.1. What is ePermit System?

ePermit is a web-based applications system developed, hosted and managed by Dagang Net Technologies Sdn Bhd (DNT) and provides an Application Service provider (ASP) model of service to communities of Permit Issuing Agencies (PIA) and Importer/ Exporter to apply and manage permit application online.

By using the application, the Importer/ Exporter will be able to supply and manage permit via online and next to track the application progress subsequently. Whilst, the OGA will be able to view and process (approval etc) permit applications submitted directly from the system.

1.2. How does ePermit System Benefit Me?

- Reduces Turnaround time – faster processing of permit
- It's convenient – ePermit is accessible from any computer that is connected to the internet.
- Ease of Use – user friendly even for non-PC savvy
- Multi Tasking – access to various value-added services. For example, Tariff Codes, Location Codes.

1.3. Who Should Read This Publication?

This user manual is designed to accommodate the specific requirements of each user. This publication (or topic collection) is intended for;

- i. Traders

1.4. About This Document

This publication is to provide an overview on how Traders/ FA can apply import/export permit, make payment, and print permit via this system and deeper understand on the system with step by step helps.



1.5. Support Information

Should there be any issues arising from the use of the system, please contact Dagang Net's Careline;

Call our CARELINE at **1300 133 133 / 03-4819 4800** (oversea)
or email to careline@dagangnet.com

CARELINE is available 24 hours daily, including public holidays

Section 2. Getting Started

2.1. System Access

MAQIS JPK ePermit system is accessible via:

<https://newepermit2.dagangnet.com.my>

Please follow the steps in the images below to access the system.

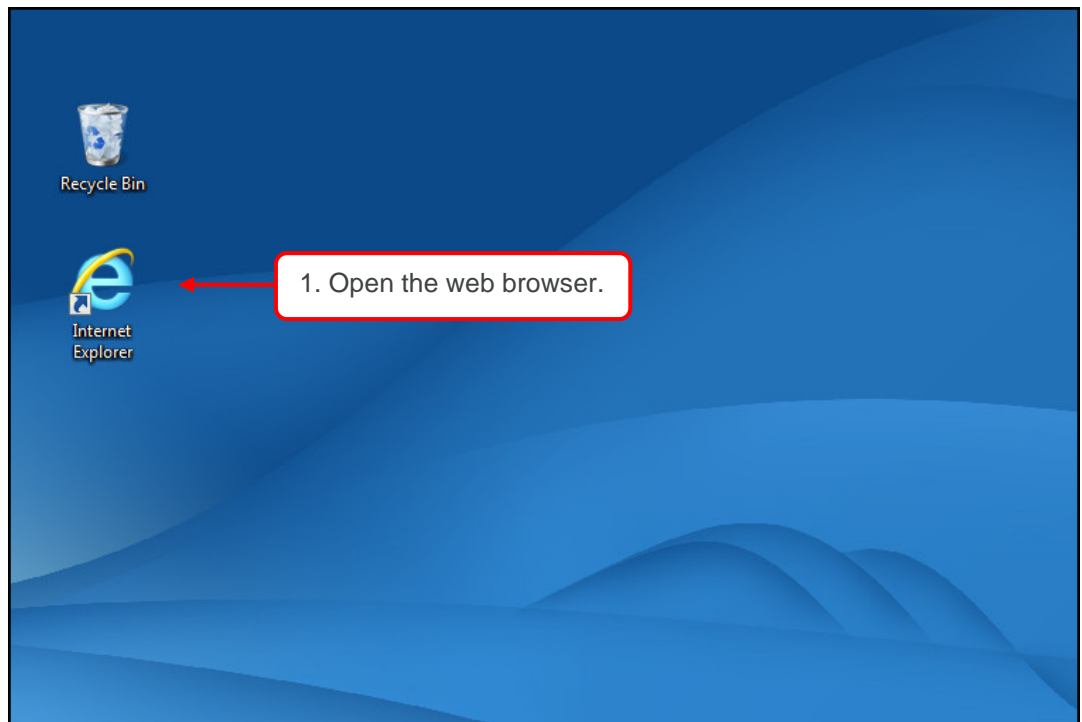


Figure 1



Figure 2

2.2. Log In

ePermit HOME ABOUT START USING EPERMIT SYSTEM REQUIREMENT CONTACT INFORMATION

Announcement

2019-09-18
MAKLUMAT DEPOSIT
ARTIKEL TERKAWAL OLEH JABATAN PERTANIAN (JPK)

2019-09-18
DVS: NOTIS PERTUKARAN FORMAT NO. ESTABLISHMEN LOJI PEMROSESAN SUSU DARI UNITED KINGDOM

2019-09-06
DVS: NOTIS PEMAKLUMAN SENARAI LARANGAN PENGIMPORAN BABI DAN BABI HIDUP KE MALAYSIA

2019-08-02
DVS: NOTIS PEMAKLUMAN PENANGGUHAN BAYARAN PEMERIKSAAN DVS SELANGOR

[More](#)

User Login

USER NAME
PASSWORD
[FORGOT PASSWORD?](#)

LOGIN
SIGN ME UP

1. Enter Username and Password here.

2. Click on Login to access the system.

Quick Link

Figure 3

TRADER LISTING

3. ePermit main page displayed

Search

Application ID Permit No. Application Date (From)

Application Date (To) Approval Date (From) Approval Date (To)

Permit Issuance Agency (PIA) Permit Type Status

Trader Reference No. Payment Status

SEARCH **RESET**

Listing

NEW **COPY** **DELETE**

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	
1	JPK1512019X0000587	Export	10/10/2019 17:21:09		Draft				<input type="checkbox"/>
2	JPK1512019Y0000586	Import	10/10/2019 17:15:55		Draft		2		<input type="checkbox"/>
3	JPK1512019Y0000585	Import	10/10/2019 17:15:05		Draft		AAZ 101019 06		<input type="checkbox"/>
4	FAM1612019Y0001227	Import	10/10/2019 16:56:34		Draft				<input type="checkbox"/>
5	JPK1512019Y0000582	Import	10/10/2019 15:14:01	10/10/2019 16:13:06	Acknowledged by Customs		AAZ 101019 06	Initiate Payment	<input type="checkbox"/>

Figure 4

Section 3. Apply Permit

MAQIS JPK ePermit system allows users to make permit application directly from the system. Users can also keep track the status of their application thru this system. This system will show steps to apply for import/ export permit.

3.1. New Application

TRADER LISTING

Search

Application ID Permit No. Application Date (From)

Application Date (To) Approval Date (From) Approval Date (To)

Permit Issuance Agency (PIA) Permit Type Status

Trader Reference No. Payment Status

1. From the main page, click on 'New' button

Listing

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	
1	JPK1512019X0000587	Export	10/10/2019 17:21:09		Draft				<input type="checkbox"/>
2	JPK1512019Y0000586	Import	10/10/2019 17:15:55		Draft		2		<input type="checkbox"/>
3	JPK1512019Y0000585	Import	10/10/2019 17:15:05		Draft		AAZ 101019 06		<input type="checkbox"/>
4	FAM1612019Y0001227	Import	10/10/2019 16:56:34		Draft				<input type="checkbox"/>
5	JPK1512019Y0000582	Import	10/10/2019 15:14:01	10/10/2019 16:13:06	Acknowledged by Customs		AAZ 101019 06	Initiate Payment	<input type="checkbox"/>

Figure 5

2. Select MAQIS/KUARANTIN TUMBUHAN as the PIA

3. Select Permit Type (Import/Export)

4. Select PIA branch here

Permit Issuance Agency (PIA) Permit Type PIA Processing Branch

5. Click this button to create new permit application

Figure 6

6. Permit Application screen

PERMIT APPLICATION

Application

Permit Issuance Agency (PIA) **MAQIS / KUARANTIN TUMBUHAN** PIA Processing Branch **KLIA, SELANGOR** Application ID **IPK1073019V0000042**

Permit Type **Import**

Consignee Details

ROC/ROB No. **342318-T** Company Name **LEE GAIK KHUAN COFFEE POWDER & FLR** Organization Type **B**

Company Address **NO 1261** City **BUKIT MERTAJAM** State **PULAU PINANG**

Postcode **13500** Country **MALAYSIA**

Consignor Details

ROC/ROB No. Company Name

Company Address City State

Postcode Country

Agent Details

Agent Code Company Name

Company Address City State

Postcode Country

Applicant Details

Name

IC No. / Passport No. Designation Phone No.

Fax No. Email

Application Details

Mode of Transport **Please Select** Transport / Voyage / Flight / Conveyance No. Purpose **Please Select**

Trader Reference No. Country of Origin Place of Origin

Consigned From Port / Place of Import Location

Estimated Time of Arrival (ETA) Estimated Time of Departure (ETD) Customs Station Code **IBU PEJABAT KASTAM**

Application Remarks

Additional Details

Category Genetically Modified Organism (GMO) Yes No Method of Delivery **Please Select**

Package Type

Consignment Address City State

Postcode Country

Research Centre Address City State

Postcode Country

Item Details (0/1)

Country of Origin and Category are required to add an item. CREATE DELETE

No.	Tariff Code	Tariff Description	Unit of Measurement	Quantity	Unit Cost CIF (MYR)	Total (MYR)	Unit
*** No. Record Found ***							

Client's Declaration

I hereby apply for a permit and declare that all information provided is correct and authentic. MAQIS reserves the right to cancel, amend or suspend any permit issued at any time. The holder of a permit is liable for any damages to MAQIS against any loss, damages, costs, actions, proceedings and liabilities in any form done by the permit holder.

This permit may not be transferred to another owner and the goods listed therein may only be imported or exported by the person, firm or company designated by the country specified therein.

Any false, inaccurate or misleading information provided will be subject to action under section 13 under the Malaysian Quarantine and Inspection Services Act 2011 (Act 728).

Sandec Details

No.	Tariff Code	Release Date	Tariff Declared Qty.	SMK Declaration Ref. No.
*** No. Record Found ***				

Transaction History

No.	Date	Status	Remarks	Done By
1	15/10/2019 16:32:09	Draft		LEE GAIK KHUAN COFFEE POWDER & FLR

SMK Response

No.	SMK Code	SMK Description
*** No. Record Found ***		

SAVE
SUBMIT
BACK

Figure 7

3.1.1. Consignor and Agent Details

1. Click here to select the Consignor based on ROC/ROB No

2. Click to select Agent

The screenshot shows a web form with two main sections: 'Consignor Details' and 'Agent Details'. The 'Consignor Details' section includes fields for 'ROC/ROB No.', 'Company Name', 'Company Address', 'Postcode', 'City', 'State', and 'Country'. The 'Agent Details' section includes fields for 'Agent Code', 'Company Name', 'Company Address', 'Postcode', 'City', 'State', and 'Country'. Two red callout boxes with arrows point to specific fields: the first points to the 'Company Name' field in the 'Consignor Details' section, and the second points to the 'Agent Code' field in the 'Agent Details' section.

Figure 8

3.1.2. Applicant Details

1. Click here to select Applicant Details

The screenshot shows a web form titled 'Applicant Details'. It contains several input fields: 'Name', 'IC No. / Passport No.', 'Designation', 'Phone No.', 'Fax No.', and 'Email'. A red callout box with an arrow points to the 'Name' field, indicating where to click to select applicant details.

Figure 9

Applicant Search

Name

2. Click on the applicant to add

SEARCH CLOSE

No.	IC No. / Passport No.	Name	Designation	Phone No.	Email
1	34433242	Anon	Boss	1232132	
2	0987657890	nisha mohd12	tester	+60176863086	

Go to Page 1

Figure 10

4. Applicant Details added

Applicant Details

Name *

IC No. / Passport No. * Designation * Phone No. *

Fax No. * Email *

Figure 11

3.1.3. Application Details

Application Details

Mode of Transport * Transport / Voyage / Flight / Conveyance No. * Purpose * Trader Reference No.

Country of Origin * Place of Origin * Consigned From * Port / Place of Import *

Location * Estimated Time of Arrival (ETA) * Estimated Time of Departure (ETD) * Customs Station Code *

Application Remarks

1. Fill up the application details

Figure 12

Application Details

Mode of Transport - AIR TRANSPORT	Transport / Voyage / Flight / Conveyance No. - kk1111	Purpose - Business
Trader Reference No. [Empty]	Country of Origin - UNITED ARAB EMIRATES	Place of Origin - ABU DHABI
Consigned From - UNITED ARAB EMIRATES	Port / Place of Import - PORT KLANG FREE TRADE ZONE	Location - PORT KLANG FREE TRADE ZONE
Estimated Time of Arrival (ETA) - 18 Oct 2019	Estimated Time of Departure (ETD) - 22 Oct 2019	Customs Station Code - IBU PEJABAT KASTAM

Application Remarks
[Empty Text Area]

Figure 13

3.1.4. Additional Details

Additional Details

Category - [Empty]	Genetically Modified Organism (GMO) <input type="radio"/> Yes <input checked="" type="radio"/> No	Method of Delivery - Please Select
Package Type - [Empty]		

Consignment Address -

1. Select Category here

[Empty]	[Empty]	[Empty]	[Empty]
Postcode	City	State	Country
[Empty]	[Empty]	[Empty]	[Empty]

Research Centre Address

[Empty]	[Empty]	[Empty]	[Empty]
Postcode	City	State	Country
[Empty]	[Empty]	[Empty]	[Empty]

Figure 14

category_search

Category Name Category Reference No.

3. Click on category from this list to select

SEARCH CLOSE

No.	Category Name	Category Reference No.
1	Test Maximum Category Name by Azahari Test Maximum Category Name by Test Maximum Category Name by Az	Test Maxim
2	Category Test	CT
3	Test Category Name by Azahari	TCNBA
4	BAHAN BUKAN TANAMAN (NON-PLANTING MATERIAL)	BBT
5	TANAMAN BUAHAN	TB
6	TANAMAN HIASAN	TH
7	TANAMAN HUTAN / PRODUK KAYU	TH
8	TANAMAN INDUSTRI	TI
9	TANAMAN LADANG	TL
10	TANAMAN REMPAH (SPICES)	TR

Go to Page 1

Figure 15

Additional Details

Category Genetically Modified Organism (GMO) Yes No Method of Delivery

Package Type

4. Click YES if this category is GMO

5. Select Method of Delivery here

Consignment Address

Postcode State Country

Research Centre Address

Postcode City State Country

Figure 16

Additional Details

Category Genetically Modified Organism (GMO) Yes No Method of Delivery

Package Type

6. Add Consignment Address here

Consignment Address

Postcode City State Country

Research Centre Address

Postcode City State Country

Figure 17

Additional Details

Category ▼ Genetically Modified Organism (GMO) Method of Delivery ▼

TANAMAN BUAHAN Yes No BULK

Package Type ▼

BAG - PT006

Consignment Address ▼

No 123 Off Jalan 1

Postcode City State Country

Kuala Lumpur

Research Centre Address

Postcode City State Country

6. Additional details

Figure 18

3.1.5. Item Details (Quota)

This section shows the steps to add items with Quota allocation for permit application. At least 1 item is required.

Item Details (0/1)

1. Click this button to add item

CREATE DELETE

No.	Tariff Code	Tariff Description	Unit of Measurement	Quantity	Unit Cost CIF (MYR)	Total (MYR)	Edit
*** No. Record Found ***							

Figure 19

Item Details

Common Name ▼ Scientific Name ▼ Description Form ▼

Unit of Description ▼ Country of Origin ▼

CITES No. Plant Quarantine Quantity ▼

Tariff Quantity ▼ Unit Cost CIF (MYR) ▼ Total (MYR) ▼

Tariff Code ▼ Unit of Measurement ▼

Tariff Description

SAVE CLOSE RESET

Figure 20

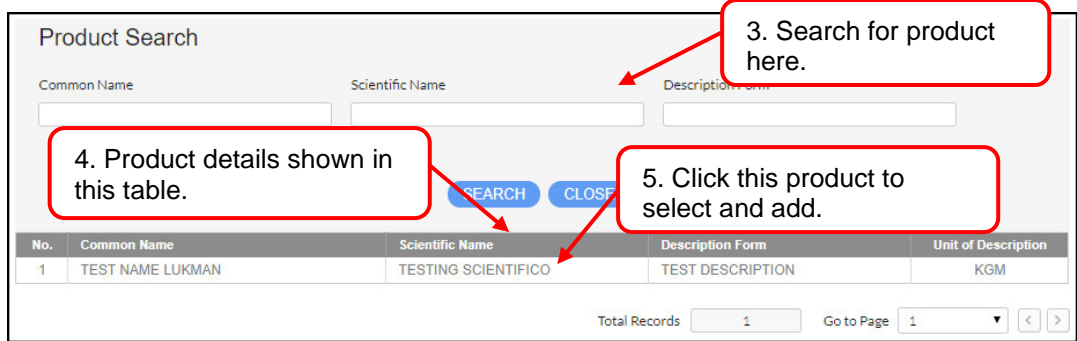


Figure 21

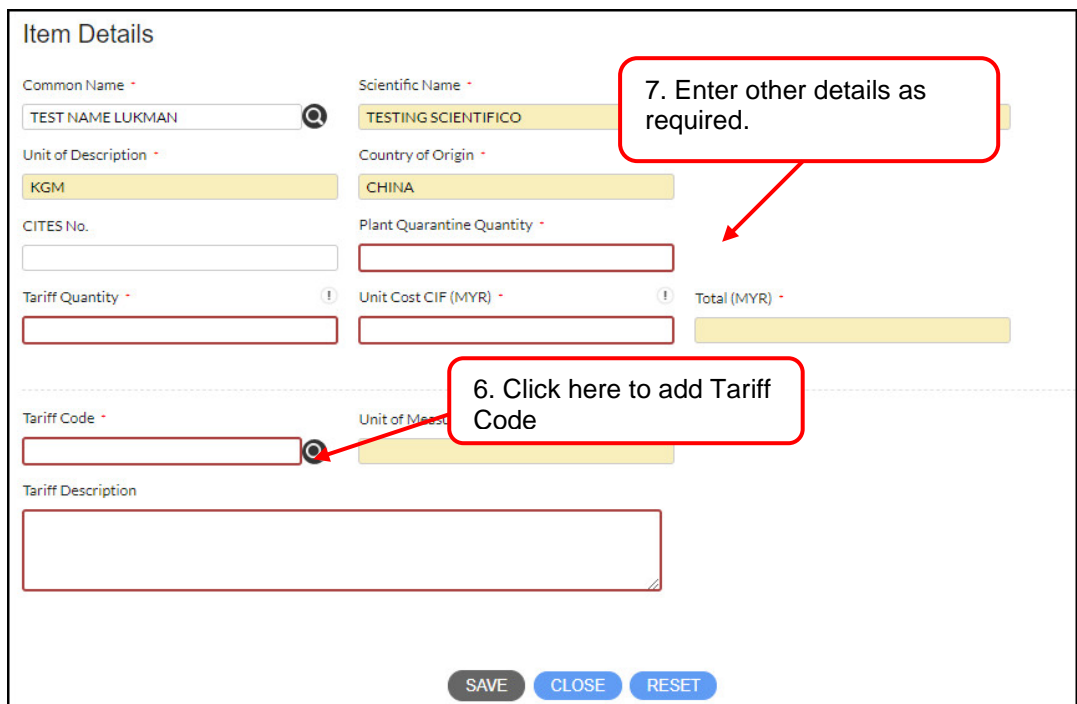


Figure 22

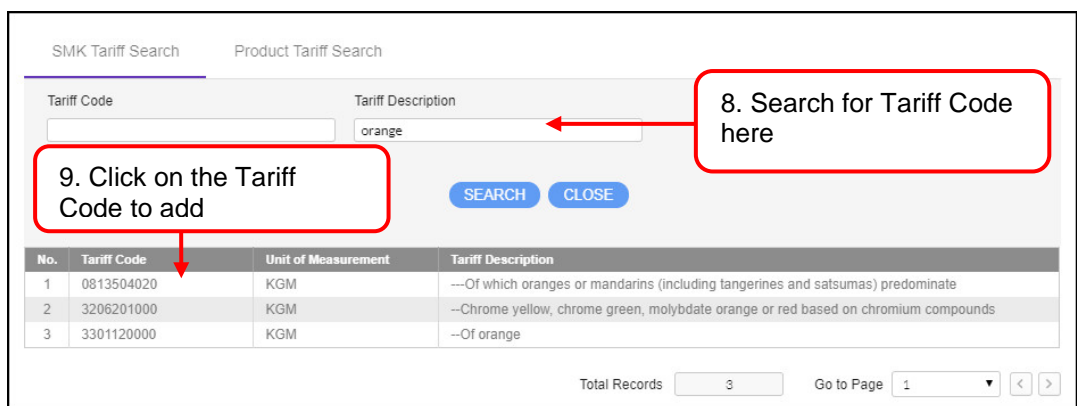


Figure 23

Item Details

Common Name - Scientific Name - Description Form -

Unit of Description - Country of Origin -

CITES No. Plant Quarantine Quantity -

CIF (MYR) - Total (MYR) -

Tariff Code - Unit of Measurement -

Tariff Description
 ---Of which oranges or mandarins (including tangerines and satsumas) predominate

10. Tariff Code added here

12. Click here to save and add this item.

Figure 24

Item Details (1/1)

No.	Tariff Code	Tariff Description	Unit of Measurement	Quantity	Unit Cost CIF (MYR)	Total (MYR)	Edit	
1	0813504020	---Of which oranges or mandarins (including tangerines and satsumas) predominate	KGM	100	200.00000	20,000.00	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
				Quantity	100	grand_total(myrr)		

Total Records Go to Page

13. Item added and listed here

Import Condition
Testing Import Condition

Figure 25

3.1.6. 3P Regulation

Client's Declaration

Action

I hereby apply for a permit and declare that all information provided is correct and authentic.

MAQIS reserves the right to cancel, amend or suspend any permit issued at any time. The holder of a permit is liable for any damages to MAQIS against any loss, damages, costs, actions, proceedings and liabilities in any form done by the permit holder.

This permit may not be transferred to another owner and the goods listed therein may only be imported or exported by the person, firm or company designated by the country specified therein.

Any false, inaccurate or misleading information provided will be subject to action under section 13 under the Malaysian Quarantine and Inspection Services Act 2011 (Act 728).

1. Tick here to agree to this declaration

Sandec Details

No.	Tariff Code	Release Date	Tariff Declared Qty.	SMK Declaration Ref. No.
*** No. Record Found***				

Figure 26

3.1.7. Submit

Additional Declaration				
Testing Additional Declaration				
Treatment				
Testing Treatment				
Post Entry Requirement				
Testing Post Entry Requirement				
Other Requirement				
Testing Other Requirement				
Client's Declaration				
Action				
<input checked="" type="checkbox"/>	I hereby apply for a permit and declare that all information provided is correct and authentic. MAQIS reserves the right to cancel, amend or suspend any permit issued at any time. The holder of a permit is liable for any damages to MAQIS against any loss, damages, costs, actions, proceedings and liabilities in any form done by the permit holder. This permit may not be transferred to another owner and the goods listed therein may only be imported or exported by the person, firm or company designated by the country specified therein. Any false, inaccurate or misleading information provided will be subject to action under section 13 under the Malaysian Quarantine and Inspection Services Act 2011 (Act 728).			
Sandec Details				
No.	Tariff Code	Release Date	Tariff Declared Qty.	SMK Declaration Ref. No.
*** No. Record Found***				
Transaction History				
No.	Date	Status	Done By	
1	17/10/2019 11:39:17	Draft	LEE GAIK KHUAN COFFEE POWDER & FLR	
SMK Response				
No.	SMK Code	SMK Description		
*** No. Record Found ***				
SAVE SUBMIT BACK				

1. Click here to submit this application

Figure 27

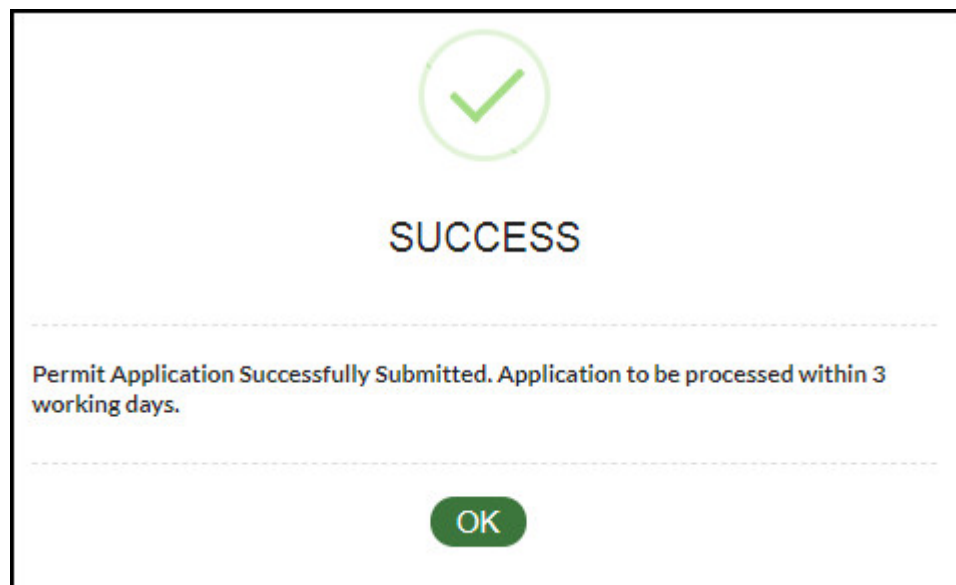


Figure 28

Section 4. Copy Application

This section shows the steps to copy an application, where users can save time on data entry.

Listing

NEW COPY DELETE

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	
11	JPK1612019X0000729	Export	21/10/2019 10:38:39		Draft		12345		<input type="checkbox"/>
12	JPK1612019Y0000728	Import	21/10/2019 10:37:27		Draft		12321		<input type="checkbox"/>
13	JPK1612019Y0000727	Import	20/10/2019 13:27:41		Draft				<input type="checkbox"/>
14	JPK1612019X0000726	Export	20/10/2019 13:27:14		Draft				<input type="checkbox"/>
15	JPK1612019X0000725	Export	20/10/2019 12:56:01	20/10/2019 13:02:09	Acknowledged by Customs	MAQ161X10000842019		Payment Completed	<input checked="" type="checkbox"/>
16	JPK1612019Y0000724	Import	20/10/2019 10:43:03		Draft				<input type="checkbox"/>
17	JPK1612019Y0000723	Import	20/10/2019 00:50:09	20/10/2019 00:50:38	Acknowledged by Customs		AA 003	Failed	<input type="checkbox"/>
18	JPK1612019Y0000722	Import	20/10/2019 00:47:30	20/10/2019 00:48:18	Acknowledged by Customs		AA 003	Failed	<input type="checkbox"/>
19	JPK1612019Y0000721	Import	20/10/2019 00:42:46		Awaiting OGA Approval		AA 002		<input type="checkbox"/>
20	JPK1612019Y0000719	Import	20/10/2019 00:35:47	20/10/2019 00:36:18	Acknowledged by Customs		AA 001	Failed	<input type="checkbox"/>

Total Records: 103 Show: 10 Go to Page: 2

Figure 29

Listing

NEW COPY DELETE

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	
11	JPK1612019X0000729	Export	21/10/2019 10:38:39		Draft		12345		<input type="checkbox"/>
12	JPK1612019Y0000728	Import	21/10/2019 10:37:27		Draft				<input type="checkbox"/>
13	JPK1612019Y0000727	Import	20/10/2019 13:27:41		Draft				<input type="checkbox"/>
14	JPK1612019X0000726	Export	20/10/2019 13:27:14		Draft				<input type="checkbox"/>
15	JPK1612019X0000725	Export	20/10/2019 12:56:01	20/10/2019 13:02:09	Acknowledged by Customs	MAQ161X10000842019		Payment Completed	<input checked="" type="checkbox"/>
16	JPK1612019Y0000724	Import	20/10/2019 10:43:03		Draft				<input type="checkbox"/>
17	JPK1612019Y0000723	Import	20/10/2019 00:50:09	20/10/2019 00:50:38	Acknowledged by Customs		AA 003	Failed	<input type="checkbox"/>
18	JPK1612019Y0000722	Import	20/10/2019 00:47:30	20/10/2019 00:48:18	Acknowledged by Customs		AA 003	Failed	<input type="checkbox"/>
19	JPK1612019Y0000721	Import	20/10/2019 00:42:46		Awaiting OGA Approval		AA 002		<input type="checkbox"/>
20	JPK1612019Y0000719	Import	20/10/2019 00:35:47	20/10/2019 00:36:18	Acknowledged by Customs		AA 001	Failed	<input type="checkbox"/>

Figure 30

PERMIT APPLICATION

Application

Permit Issuance Agency (PIA) **MAQIS/ KUARANTIN TUMBUHAN** PUTRAJAYA Application ID **JPK1612019X0000751**

Permit Type **Export**

Consignor Details

ROC/ROB No. **342518-T** Company Name **LEE GAIK KHUAN COFFEE POWDER & FLR** Organization Type **B**

Company Address **NO 1261**

Postcode **13500** City **BUKIT MERTAJAM** State **PULAU PINANG**

Country **MALAYSIA**

Consignee Details

ROC/ROB No. **12345** Company Name **Test Importer**

Company Address **Address 1** **Address 2** **Address 3**

Postcode **12345** City **City** State **State**

Country **SERBIA AND MONTENEGRO**

Agent Details

Agent Code **12345** Company Name **Agent Name**

Company Address **Address 1** **Address 2** **Address 3**

Postcode **12345** City **City** State **State**

Country **CHINA**

Applicant Details

3. Application copied with new Application ID

4. Edit and fill up this application as required.

Figure 31

Section 5. Delete Application

This section shows the steps to delete an application. The system only allows deleting application in DRAFT status only.

Listing

NEW COPY DELETE

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	
11	JPK1612019X0000729	Export	21/10/2019 10:38:39		Draft				<input type="checkbox"/>
12	JPK1612019Y0000728	Import	21/10/2019 10:37:27		Draft				<input type="checkbox"/>
13	JPK1612019Y0000727	Import	20/10/2019 13:27:41		Draft				<input type="checkbox"/>
14	JPK1612019X0000726	Export	20/10/2019 13:27:14		Draft				<input type="checkbox"/>
15	JPK1612019X0000725	Export	20/10/2019 13:56:01	20/10/2019 13:03:00	Acknowledged by Customs	MAQ161X10000842019		Payment Completed	<input checked="" type="checkbox"/>
16	JPK1612019Y0000724	Import	20/10/2019 10:43:03		Draft				<input type="checkbox"/>
17	JPK1612019Y0000723	Import	20/10/2019 00:50:09	20/10/2019 00:50:38	Acknowledged by Customs		AA 003	Failed	<input type="checkbox"/>
18	JPK1612019Y0000722	Import	20/10/2019 00:47:30	20/10/2019 00:48:18	Acknowledged by Customs		AA 003	Failed	<input type="checkbox"/>
19	JPK1612019Y0000721	Import	20/10/2019 00:42:46		Awaiting OGA Approval		AA 002		<input type="checkbox"/>
20	JPK1612019Y0000719	Import	20/10/2019 00:35:47	20/10/2019 00:36:18	Acknowledged by Customs		AA 001	Failed	<input type="checkbox"/>

1. Tick on the application to delete

Figure 32

Listing

NEW COPY DELETE

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference	Payment Status	
1	JPK1612019X0000751	Export	24/10/2019 12:07:15		Draft				<input type="checkbox"/>
2	JPK1612019X0000750	Export	24/10/2019 12:00:33		Draft				<input checked="" type="checkbox"/>
3	JPK1612019Y0000749	Import	23/10/2019 17:08:28		Draft				<input type="checkbox"/>
4	JPK1612019X0000748	Export	23/10/2019 14:31:03		Draft				<input type="checkbox"/>
5	JPK1612019Y0000747	Import	23/10/2019 14:21:35		Draft				<input type="checkbox"/>
6	JPK0132019X0000563	Export	23/10/2019 14:15:58		Draft				<input type="checkbox"/>
7	JPK1512019Y0000667	Import	23/10/2019 11:46:14		Draft				<input type="checkbox"/>
8	JPK1512019X0000664	Export	22/10/2019 16:47:19		Draft				<input type="checkbox"/>
9	JPK1612019Y0000741	Import	22/10/2019 16:46:43		Draft				<input type="checkbox"/>
10	JPK1512019Y0000663	Import	22/10/2019 13:50:26		Draft				<input type="checkbox"/>

1. Click this button to delete this application

Figure 33

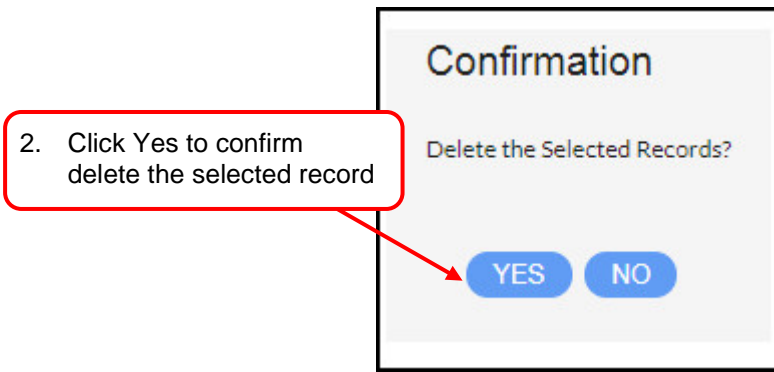


Figure 34

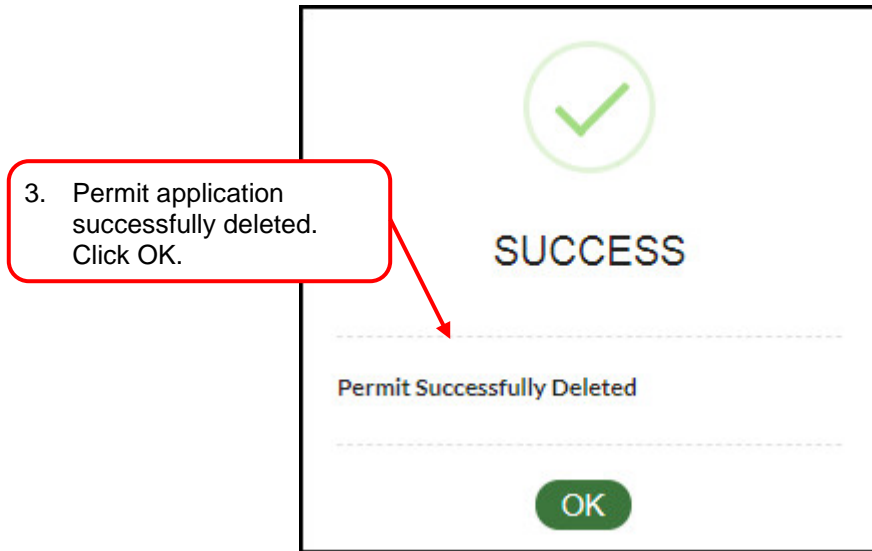
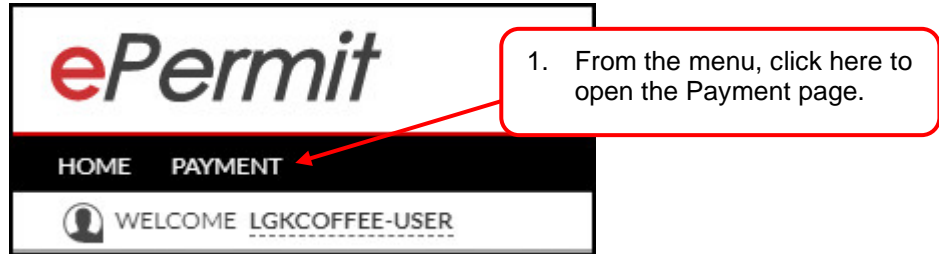


Figure 35

Section 6. Payment

This section shows the steps to initiate payment after permit application is acknowledge by Customs.



6.1. Search for Application

The screenshot displays the 'PAYMENT INSTRUCTION LISTING' search interface. A callout box with a red border and arrow points to the search criteria fields, containing the text: '1. Select PIA and Payment Status and other details to search'. Below the search criteria, there are 'SEARCH' and 'RESET' buttons. A callout box with a red border and arrow points to the 'SEARCH' button, containing the text: '2. Click Search'. Below the buttons, there is a 'Listing' section with a 'MAKE PAYMENT' button. A callout box with a red border and arrow points to the listing table, containing the text: '3. Search result listed here'. The table contains 7 rows of payment instructions.

No.	Application ID	Permit Type	Expiry Date	Payment Group	Company Name	Amount (MYR)	Payee	Payment Status	Payment No.	Payment Summary id	
1	JPK1612019Y0000664	Import	10/12/2019 09:33:46	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
2	JPK1612019Y0000661	Import	09/12/2019 18:58:54	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
3	JPK1612019Y0000660	Import	09/12/2019 18:54:15	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
4	JPK1612019Y0000659	Import	09/12/2019 18:51:03	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
5	JPK1612019Y0000658	Import	09/12/2019 18:43:55	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
6	JPK1512019Y0000582	Import	09/12/2019 16:12:51	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
7	JPK1512019Y0000581	Import	09/12/2019 16:12:35	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>

Figure 36

6.2. Make Payment

PAYMENT INSTRUCTION LISTING

Search

Permit Issuance Agency (PIA) - **MAQIS / KUARANTIN TUMBUHAN** Permit Type **Import** Application Date (From)

Application Date (To) Company Name Application ID

Approval Date (From) Approval Date (To) Payment Status - **Initiate Payment**

Payment No. Payment Date (From) Payment Date (To)

1. Search for application with payment status as 'Initiate Payment'

2. Tick to select application/s and make payment

Listing

No.	Application ID	Permit Type	Expiry Date	Payment Group	Company Name	Amount (MYR)	Payee	Payment Status	Payment No.	Payment Summary Id	
1	JPK1612019Y0000664	Import	10/12/2019 09:33:46	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
2	JPK1612019Y0000661	Import	09/12/2019 18:58:54	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
3	JPK1612019Y0000660	Import	09/12/2019 18:54:15	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
4	JPK1612019Y0000659	Import	09/12/2019 18:51:03	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
5	JPK1612019Y0000658	Import	09/12/2019 18:43:55	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
6	JPK1512019Y0000582	Import	09/12/2019 16:12:51	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
7	JPK1512019Y0000581	Import	09/12/2019 16:12:35	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
8	JPK1612019Y0000634	Import	07/12/2019 22:40:39	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>

Figure 37

Listing

No.	Application ID	Permit Type	Expiry Date	Payment Group	Company Name	Amount (MYR)	Payee	Payment Status	Payment No.	Payment Summary Id	
1	JPK1612019Y0000664	Import	10/12/2019 09:33:46	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
2	JPK1612019Y0000661	Import	09/12/2019 18:58:54	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
3	JPK1612019Y0000660	Import	09/12/2019 18:54:15	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input checked="" type="checkbox"/>
4	JPK1612019Y0000659	Import	09/12/2019 18:51:03	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input checked="" type="checkbox"/>
5	JPK1612019Y0000658	Import	09/12/2019 18:43:55	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
6	JPK1512019Y0000582	Import	09/12/2019 16:12:51	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>
7	JPK1512019Y0000581	Import	09/12/2019 16:12:35	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Initiate Payment			<input type="checkbox"/>

3. Click this button to make payment for the selected applications

Figure 38

MAKE PAYMENT

Payor - Bank Account Details

Payor: LEE GAIK KHUAN COFFEE POWDER & FLR Total Amount (MYR): 30.00

Payment Method: Please Select

Payee - Bank Account Details

Payee Name: Bank Account Holder: [Redacted]

Account Holder: [Redacted]

5. Select Payment Method

4. Amount to be paid

BACK SUBMIT

Listing

No.	Application ID	Permit Type	Payment Date	Payment No.	Payment Group	Payment Status	Amount (MYR)
1	JPK1612019Y0000660	Import			JPK001	Initiate Payment	15.00
2	JPK1612019Y0000659	Import			JPK001	Initiate Payment	15.00

Total Records: 2 Go to Page: 1

Figure 39

Payment Method

Please Select

Please Select

Corporate Account

Personal Account

6. Select one Payment Method

Figure 40

MAKE PAYMENT

Payor - Bank Account Details

Payor: LEE GAIK KHUAN COFFEE POWDER & FLR Total Amount (MYR): 30.00

Payment Method: Corporate Account

Payee - Bank Account Details

Payee Name: MAQIS / KUARANTIN TUMBUHAN Bank: CIMB BANK

Account Holder: Azahari Bank Branch: 0001

7. Click here to submit this payment

BACK SUBMIT

Listing

No.	Application ID	Permit Type	Payment Date	Payment No.	Payment Group	Payment Status	Amount (MYR)
1	JPK1612019Y0000660	Import			JPK001	Initiate Payment	15.00
2	JPK1612019Y0000659	Import			JPK001	Initiate Payment	15.00

Total Records: 2 Go to Page: 1

Figure 41

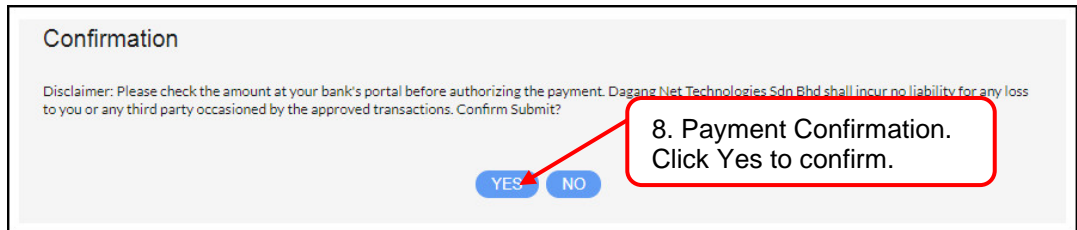


Figure 42

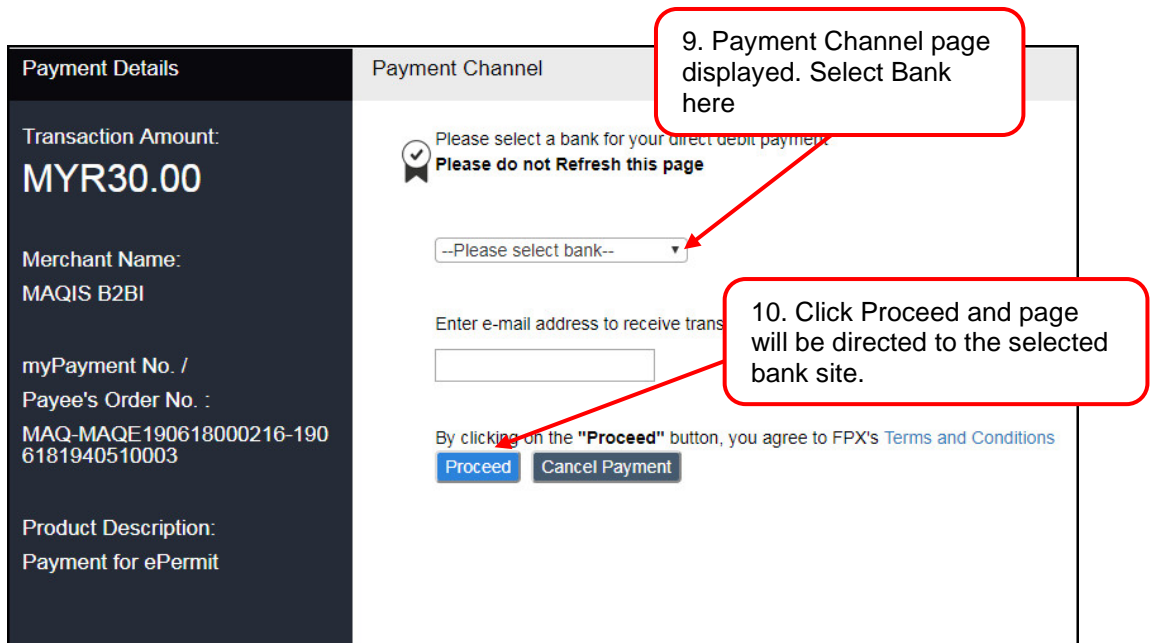


Figure 43

6.3. Print Receipt

PAYMENT INSTRUCTION LISTING

Search

Permit Issuance Agency (PIA) - MAQIS / KUARANTIN TUMBUHAN

1. Search for application with payment completed status.

Application Date (To) Company Name Application ID

Approval Date (From) Approval Date (To) Payment Status - Payment Completed

Payment No. Payment Date (From) Payment Date (To)

SEARCH RESET

Listing

2. Click on Payment Summary ID here to view this payment details

No.	Application ID	Permit Type	Expiry Date	Payment Group	Company Name	Amount (MYR)	Payee	Payment Status	Payment No.	Payment Summary Id
1	JPK1512019Y0000626	Import	17/12/2019 18:09:56	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Payment Completed	MAQE1510000221910	MAQE191018000003
2	JPK1612019Y0000683	Import	14/12/2019 10:40:53	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Payment Completed	MAQE1610000291910	MAQE191015000001
3	JPK1612019Y0000681	Import	13/12/2019 18:37:41	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Payment Completed	MAQE1610000261910	MAQE191014000008
4	JPK1512019Y0000589	Import	10/12/2019 10:06:22	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	15.00	MAQIS / KUARANTIN TUMBUHAN	Payment Completed	MAQE1510000101910	MAQE191011000001

MAKE PAYMENT

Figure 44

PAYMENT INSTRUCTION BY PAYMENT SUMMARY ID

Payor - Bank Account Details

Payor Name: LEE GAIK KHUAN COFFEE POWDER & FLR

Account Holder Name: TEST0021

Bank: SBI BANK A

Bank Branch: B2C

Payment Model: 18/10/2019 18:12:42

Submitted Date: 18/10/2019 18:12:42

Total Amount (MYR): 15.00

Payee - Bank Account Details

Payee Name: MAQIS / KUARANTIN TUMBUHAN

Bank: CIMB BANK

Account Holder: Azahari

Bank Branch: 0001

3. Click here to print receipt for this payment

Listing

No.	Application ID	Permit Type	Payment Date	Payment No.	Payment Summary Id	Payment Group	Payment Status	Amount (MYR)
1	JPK1512019Y0000626	Import	18/10/2019 18:12:42	MAQE1510000221910	MAQE191018000003	JPK001	Payment Completed	15.00

BACK PRINT RECEIPT

Figure 45

6.4. Payment Logs

Payment logs will list all the payment transaction done for an application.

PAYMENT INSTRUCTION LISTING

Search

Permit Issuance Agency (PIA) Permit Type Application Date (From)

Application Date Application ID

Approval Date Payment Status

Payment No. Payment Date (From) Payment Date (To)

Listing

No.	Application ID	Permit Type	Payment Date	Permit No.	Payee	Payment Status	Payment No.	Payment Summary Id
1	JPK1512019Y0000626	Import	17/12/2019 18:09:56	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	Payment Completed	MAQE1510000221910	MAQE191018000003
2	JPK1612019Y0000683	Import	14/12/2019 10:40:53	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	Payment Completed	MAQE1610000291910	MAQE191015000001
3	JPK1612019Y0000681	Import	13/12/2019 18:37:41	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	Payment Completed	MAQE1610000261910	MAQE191014000008
4	JPK1512019Y0000589	Import	10/12/2019 10:06:22	JPK001	LEE GAIK KHUAN COFFEE POWDER & FLR	Payment Completed	MAQE1510000101910	MAQE191011000001

Figure 46

PAYMENT INSTRUCTION BY PAYMENT APPLICATION ID

Payor

Application ID Payment No.

Payment Logs

No.	Date and Time	Payment No.	Payment Summary Id	Payment Type	Response From	Response Code	Response Description	Remarks
1	18/10/2019 18:12:42	MAQE1510000221910	MAQE191018000003	Electronic Online Payment (EOP)	ePermit	EOP001	EOP001	Initiate Payment
2	18/10/2019 18:12:49	MAQE1510000221910	MAQE191018000003	Electronic Online Payment (EOP)	myPayment	A00	Processed successfully	Processing
3	18/10/2019 18:13:11	MAQE1510000221910	MAQE191018000003	Electronic Online Payment (EOP)	FPX	C	Approved	Payment Completed
4	18/10/2019 18:13:16	MAQE1510000221910	MAQE191018000003	Electronic Online Payment (EOP)	FPX	C	Approved	Payment Completed

Figure 47

-End of Manual-

This user manual shall be updated as and when required.

